

Useful Forms to assist you in your mentoring activities.

1. Mentoring Agreement

The following is a sample mentoring agreement. A mentoring agreement between a mentor and a mentee entering into a new mentoring relationship can empower both parties, and avoid problems further down the line. We recommend that you review and consider using this form (or modifying as you wish) at the first meeting. This form is available on the Department website (identified as “**Mentoring Agreement Form**”) for you to download and use.

Mentoring Agreement	
Mentor	
Mentee	
Purpose and desired outcomes of the mentoring relationship: Activities to be conducted: Expectations: Communication methods and frequency: Actions to take if problems arise: 	
I agree to enter this mentoring relationship as defined above and will maintain confidentiality.	
Mentee:	Mentor:
Date:	Date: